

AMARA LEGAL CENTER
POLICY RESEARCH AND ADVOCACY INTERNSHIP DESCRIPTION

The Amara Legal Center is a non-profit organization located in Washington, D.C. that provides free legal services to survivors of sex trafficking and to sex workers in the D.C. metro area. Amara is seeking a Policy Research and Advocacy Intern. **Internships with Amara Legal Center are unpaid.** However, Amara is happy to assist students in applying for credit or funding from other sources.

Internship Duties: The intern will:

- Assist Amara's Director of Policy and Strategic Partnerships by conducting legislative research, developing policy fact sheets, tracking local, state, and federal legislation, and attending hearings and briefings.
- Provide Director of Policy and Strategic Partnerships with support through research and analysis of various topics, organizations, and key players.
- Assist in the preparation of Amara internal and external resources and publications.
- Keep staff abreast of updates in case law, legislative and policy changes as they relate to Amara Legal Center's work in criminal justice reform, sex and labor trafficking, sex work, domestic violence, sexual assault and other areas.
- Provide any other support to Amara staff as needed.

Qualifications: The ideal candidate is currently pursuing any post-secondary degree, such as a J.D. or Masters in Public Policy, and possesses the following skills and attributes:

- Ability to work 10-20 hours a week during Fall and Spring; ability to work 30-40 hours during Summer (can be flexible on hours)
- Excellent research and writing ability
- Demonstrated interest or knowledge in the areas of domestic violence law and/or sexual assault law, with a preference for those with experience or interest in human trafficking law and/or sex worker rights specifically is a plus
- Passionate towards public service and advocacy
- Strong communication and interpersonal skills
- Problem solving skills
- Willingness to thoroughly complete delegated tasks
- Ability to work autonomously
- Self starter with the ability to be proactive
- Excellent organizational, time management and multitasking skills
- Detail oriented

Please submit your resume, cover letter, unofficial transcript, writing sample of no more than 10 pages, and a list of at least two references to Yvette Butler, Esq., Director of Policy and Strategic Partnerships, yvette.butler@amaralegal.org. Due to the large number of applications for internships, Amara regrets that we cannot respond to every applicant individually.

Deadlines:

Fall: July 1

Spring: October 15

Summer: March 1

Applications are reviewed on a rolling basis, including after the listed deadlines. Applications submitted before the deadline will receive preference.

Amara is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at Amara are based on business needs, job requirements and individual qualifications, without regard to race, color, national origin, ancestry, sex, sexual orientation, gender identity or expression, religion, age, pregnancy, work-related injury, covered veteran status, political ideology, genetic information, marital status, family responsibilities, parental status, or any other statute protected by the laws or regulations in the locations where we operate. Amara will not tolerate discrimination or harassment based on any of these characteristics. Amara encourages applicants of all ages, sexes, genders, colors, and religions. Amara encourages applicants with personal familiarity or experience of the commercial sex industry to apply.

Thank you for your interest in the Amara Legal Center.