



## AMARA LEGAL CENTER LEGAL INTERNSHIP DESCRIPTION

The Amara Legal Center is a non-profit organization located in Washington, D.C. that provides free legal services to survivors of sex trafficking and to sex workers in the D.C. metro area. Amara is seeking a Legal Intern. **Internships with Amara Legal Center are unpaid.** However, Amara is happy to assist students in applying for credit or funding from other sources. To learn more about the Amara Legal Center's mission and work, please visit [www.amaralegal.org](http://www.amaralegal.org).

### **Internship Duties:**

- Familiarize with the law of expungement, custody, restraining orders, victim advocacy and public benefits in DC, Maryland and/or Virginia. Training materials will be provided.
- After training, assisting Amara staff attorneys with legal research for expungement of records cases, civil cases, criminal defense cases, and victim-witness advocacy.
- Write a blog post on issues surrounding Amara's work.
- Assist with policy advocacy work at the local level, including researching current laws, writing policy memos about proposed legislation, going to policy meetings and drafting testimony for legislative hearings.
- Accompanying Amara staff to important meetings with community stakeholders, judges, prosecutors, defense attorneys, media and local and federal lawmakers as needed.
- Assisting with organizational development projects, based on the intern's interest. Although the overwhelming majority of the intern's work will be legal work, the intern may help with organizational development, grant writing, social media and promotion projects, according to the intern's desire, skills and interests.

**Qualifications:** The ideal candidate is currently pursuing any post-secondary degree, such as a J.D. or Masters in Public Policy, and possesses the following skills and attributes:

- Ability to work 10-20 hours a week during Fall and Spring; ability to work 30-40 hours during Summer (can be flexible on hours)
- Excellent research and writing ability
- Demonstrated interest or knowledge in the areas of domestic violence law and/or sexual assault law, with a preference for those with experience or interest in human trafficking law and/or sex worker rights
- Passionate towards public service and advocacy
- Strong communication, interpersonal, and problem solving skills
- Detail oriented and willingness to thoroughly complete delegated tasks
- Ability to work autonomously and virtually if needed
- Self starter with the ability to be proactive
- Excellent organizational, time management and multitasking skills



**Application Instructions:**

Please submit your resume, cover letter, unofficial transcript, writing sample of no more than 10 pages, and a list of at least two references to [recruiting@amaralegal.org](mailto:recruiting@amaralegal.org). Due to the large number of applications for internships, Amara regrets that we cannot respond to every applicant individually.

**Deadlines:** Applications are reviewed on a rolling basis, including after the listed deadlines. Applications submitted before the deadline will receive preference.

Spring: November 15

Summer: January 31

Fall: May 31

*Amara is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at Amara are based on business needs, job requirements and individual qualifications, without regard to race, color, national origin, ancestry, sex, sexual orientation, gender identity or expression, religion, age, pregnancy, work-related injury, covered veteran status, political ideology, genetic information, marital status, family responsibilities, parental status, or any other statute protected by the laws or regulations in the locations where we operate. Amara will not tolerate discrimination or harassment based on any of these characteristics. Amara encourages applicants of all ages, sexes, genders, colors, and religions. Amara encourages applicants with personal familiarity or experience of the commercial sex industry to apply.*

**Thank you for your interest in the Amara Legal Center!**